

**EVENT VENDOR AGREEMENT**

Vendors operating at events on City-owned properties in Peachtree City are subject to all rules, regulations, and City codes. The City reserves the right to approve or deny vendors for events. By signing this agreement, you agree to and acknowledge that you are bound by the terms of this agreement and violation of the Vendor Agreement may result in fines, removal, and exclusion from future events as a vendor. This includes, but is not limited to, the following:

1. Vendors may not, without the express written approval of the City of Peachtree City, drive any motorized vehicle onto areas outside of designated parking lots. This includes grass, mulch, sidewalks, and natural areas. Vehicles are defined as motorized vehicles such as cars, trucks, vans, golf carts, electric bicycles, and scooters.
2. Vendors needing to reach their vendor location outside a parking area are required to hand truck their items to their vendor location along paved walkways as far as needed to keep from damaging vegetation. City employees are not responsible for moving vendor items to a vendor location.
3. **Absolutely no staking** of any kind is permitted on City property. Tents, inflatables, and the like are required to be weighed down with weights, sandbags, cement blocks, etc. Damage to underground utilities from staking may result in fines to the vendor.
4. Vendors selling or serving food may be subject to inspection and oversight of the Fayette County Department of Environmental Health. Dependent upon the event, food vendors will need to provide all necessary required paperwork to the Department of Environmental Health that could include Cottage Licenses, proof of inspection, and Temporary Food Service Permits. This regulation is County-based and applies even if the vendor owns and operates a brick-and-mortar location. All necessary paperwork must be provided to the Department of Environment Health no later than two weeks before an event. **NO EXCEPTIONS.** Vendor understands that they may be subject to an on-site inspection by the County and if not in compliance may be asked to leave the event. All food trucks wishing to operate at any event on City property are required to have a current inspection sticker from the Peachtree City Fire Department. Inspections must be arranged with the Fire Marshal **no less** than 2 weeks in advance of an event.
5. Vendors wishing to sell alcohol at an event must hold a valid alcohol license with the State of Georgia and must obtain a Special Event Alcohol Permit from the City of Peachtree City no less than 2 weeks prior to the event date. Applications for a permit may be obtained from the Special Events Coordinator, Maria Puckett, at [mpuckett@peachtree-city.org](mailto:mpuckett@peachtree-city.org). Payment is due at the time of application and is good on a per-event basis. Events with multiple dates require a permit for each separate date.

**I have read and understand the information above and by signing below I agree to the terms of this agreement.**

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**Business Name**

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**Authorized Representative Signature**